



Pathfinder Lodge Camp Vick

Vick and Pathfinder Camp and Conference Ministries

PO Box 559
Manlius, NY 13104

JOB DESCRIPTION

Position:	Counselor
Reports To:	Program Director
Classification:	Seasonal

Job Summary

The Counselor is responsible for a camper group during camp weeks, displaying a Christ-like example before campers and staff in all areas of the camp program. The counselor will fulfill other assignments in a God-honoring way, should there be non-counseling weeks due to lower camper numbers.

Essential Duties and Responsibilities:

- Be familiar with camp program, schedule, and facilities.
- Greet campers and parents on the first and last days of camp.
- Become quickly well-acquainted with campers in own group.
- Enthusiastically participate with campers in all camper activities (meals, recreation, study groups, campfire, etc.).
- Be ready at all times to assist campers in any need or problem which might arise. Know when and how to access help when needed.
- Be prepared to lead or assist in lessons or activities.
- Be supportive of and loyal to camp directors and other staff and administration.
- Lead a nightly devotion and sharing time with your cabin group.
- Perform Health Checks with all campers on registration day.
- Know how to lead a child to Christ and look for opportunities to do so.
- Recognize and use teaching opportunities.
- Act as a positive role model and mentor for campers.
- Enforce camp guidelines among campers, with the help of directors and other camp staff when necessary.
- Attend daily staff meetings and established staff prayer and share times.
- Be available to help in other program areas, going beyond regular counselor duties, for at least one week of camp. This may happen for more than one week, should camper registrations be low.
- Help with other camp responsibilities as requested by the Camp Director or Assistant Directors.
- Comply with all health-related protocols and procedures as applicable.

Expectations:

- Follow and ensure adherence to VPCCM policies and procedures.
- Support VPCCM's mission of helping each camper take the next step on their spiritual journey with God.
- Live a life that emulates Christ, verbally and behaviorally while on and off site.
- Treat the entirety of the camp community with dignity and respect.
- Attend all scheduled staff meetings and training when required.
- Must be able to work a 6-day week, including weekdays, weekends, and holidays as needed.
- Perform other assignments/duties as directed.

Special Considerations:

- Occasionally, staffing needs or strategic initiatives require that position descriptions are modified as needed.
- Housing and board are provided for the duration of the camping season, including staff training weeks.
- The individual is familiar with the employee handbook and agrees to its terms and conditions.
- The individual shall represent the mission or teachings of VPCCM.
- The individual shall keep the Program Director informed of all critical issues relating to his/her areas of responsibility.

Qualifications:

- A. At least 18 years of age.
- B. Camp experience preferred, but not required.
- C. Be of high moral, mature character.
- D. Be active in Christian faith, showing evidence and a desire for growth.
- E. Willingness to enter whole-heartedly into the spirit of Pathfinder/Vick and show an interest in the total camping program.
- F. Willingness to be guided by regulations established for daily work, group living, and personal conduct.
- G. Ability to maintain the mission and vision of VPCCM.
- H. Ability to maintain a character that demonstrates the values and teachings of a Christian ministry.
- I. Demonstrate the ability to relate positively and energetically with staff and campers.
- J. Have the ability to work with people of all ages.
- K. Must have the ability to maintain a non-judgmental attitude in working with customers, clients, campers, and staff.
- L. Thrive in a team-oriented environment; be a team player.
- M. Ability to work in a fast-paced environment and maintain poise under pressure.
- N. Ability to speak, write and understand English in a manner sufficient for effective communication with campers, staff, and administration.
- O. Must live on-site during the camping season.

Physical Requirements:

The physical requirements described here are representative of those that must be met by an employee to successfully perform the duties of this job. Reasonable accommodation may be made to enable individual to perform the essential functions of this job.

Physical requirements include good speech, hearing and vision ability, and excellent manual dexterity. Lifting, pulling, and pushing of materials up to 50 pounds. Requires bending, squatting, walking, and hiking. Requires working in an outdoor environment.

Travel:

Limited travel is required

Working Conditions:

The work will take place outdoors, or inside camp buildings that do not have heat or air conditioning.

VPCCM Mission Statement:

To provide a safe environment in which to bring people of all ages into a vital, living relationship with Christ Jesus as Lord and Savior. We will do this by introducing people to Jesus and Equipping them to grow spiritually and to minister to their world.

VPCCM Vision Statement:

Introducing people to Jesus and equipping them to grow spiritually and minister to their world.

About VPCCM:

We are first and foremost a Christian Camp and Conference Ministry. We stick to the basics of the Christian Faith, which allows us to minister across lines of theological and doctrinal differences. Our complete statement of faith can be found at <http://www.vpccministries.org/about-us/statement-of-faith/>

All employees recognize that VPCCM is a Christian Ministry and agree that they will do nothing as an employee of VPCCM to undermine its religious mission.

Your signature below indicates that you have read and understand the Job Description and agree to perform the duties as assigned.

(Employee Signature)

(Date)

(Supervisor, CEO)

(Date)